

## **Next Generation of Aviation Professionals Sri Lanka (NGAPSL) Programme**

### **Minutes of the First National Committee Meeting**

**Date** : 4<sup>th</sup> January 2018 at 1430 hrs

**Venue:** Salalihini / CAASL

**Meeting Chaired by** - Mr. H M C Nimalsiri, DGCA & CEO/ CAASL

#### **Participants:**

##### **CAASL**

01. Mr. H.M.C.Nimalsiri, DGCA & CEO, CAASL
02. Mr. Atula Jayawickrama
03. Mr. G.C.G.P. Dabarera
04. Mr. N. Navajeevan
05. Mr. Rayhan Wannappa
06. Mr. K.M.M.N.Dassanayake
07. Ms. Chanika Mannawaduge
08. Mr. Prabhath Kularathna

##### **Airport & Aviation Sri Lanka (Pvt) Ltd & Civil Aviation**

##### **Training Centre**

09. Mr. Devinda Abayagunawardana
10. Mr. Thivanka Weerasinghe

##### **Sri Lankan Airlines & Sri Lankan Aviation College**

11. Mr. Anura Gallella
12. Mr. Sampath Soysa,

	ITEM	DESCRIPTION	ACTION
01.	Formal beginning of proceedings	<p>Mr. H.M.C. Nimalsiri, DGCA &amp; CEO welcomed the NGAP Sri Lanka National committee members and stressed the needs &amp; importance of this significant programme initiated by ICAO and discuss the matters pertaining to this &amp; identify the process/ methodology on how to implement this programme in Sri Lanka comply with ICAO NGAP long term objectives.</p> <p>DGCA further noted that this significant objectives of the ICAO programme in the Sri Lanka concepts, shall be executed with the support of industry experts.</p>	For information
02.	Objectives of the meeting	<p>The proceedings of the meeting commenced while elaborating the needs for identifying methodology to implement the NGAP Sri Lanka immediate outputs concerned.</p> <p>Further, He highlighted that it will be value added advantage if the special team have formed with the leadership of national committee member to progress the each immediate outputs with applicable timeline.</p>	For information
03.	Introduction of National Committee members	<p>DGCA, president to the National committee mentioned that the members of committee presented here, are already familiar among them due to the several involvement of aviation activities in Sri Lanka.</p> <p>But, He introduced the members of committee for each other with their professional designations.</p>	For information
04.	Foundation of NGAP Sri Lanka Programme	<p>The DGCA, President of the NGAP Sri Lanka requested to Mr. G.C.G.P.Dabarera Secretary &amp; National Coordinator to NGAPSL to share initial initiatives taken place to commissioning of this programme</p> <p>Mr. Dabarera, briefly explained about the legal pathway of forming the NGAP Sri Lanka Programme.</p>	For information
05.		<b>Thoughts of NGAP Sri Lanka National Committee members</b>	
5.1	Practical issue on implementation	DGCA highlighted the practical issue to meet the ICAO concepts in providing job opportunity in Aviation	For information

	of ICAO NGAP concepts	<p>establishments even if the personal are coming through university graduation.</p> <p>Further, he noted that the professional designations in the Aviation industry, are subject to limitations</p>	
5.2	Emirates policy on training their Captains	<p>Mr. Rayhna Wannappa consultant to the NGAPSL, brought the Emirate Airlines policy on recruiting/ training their new cadet pilots to meet future demands that the airline has the current strategy to train 400 cadet pilots annually.</p> <p>He further noted that we, Sri Lanka is with lacking of developing the state level policy to cater Aviation market and create Business opportunities in this sector.</p>	For you concern
5.3	Focus on Limited job categories	<p>Mr. Wannappa noted that the creating job opportunities shall mainly focus on limited category areas such as passenger handlings, security establishments.</p> <p>The committee member from Sri Lanka Aviation College, Mr. Sampath Soysa responded that they had implemented this strategy earlier.</p>	For you concern
5.4	Providing on the Job facilities	<p>DGCA requested to find the feasibility way of providing on the Job for fresh graduates and practical barriers in implementation of this requirement.</p> <p>The Committee member from AASL, Mr. Thivanka Weerasinghe stated that there is a safety concern in increasing the trainee staff (un-qualified staff) for qualified professional staff at the time of OJT &amp; but number of trainees shall be limited in practical scenario.</p> <p>Further he added that if the Aviation industry is growing with more Aircraft, it will be practically applicable to increase the trainee to acceptable level.</p>	For you concern
06.		<b>Agenda of meeting and finding the methodology to achieve the immediate outcomes with priority.</b>	
6.1	Forecasting the future staff requirements	<p>DGCA wanted to draw-up a methodology to undertake future forecasting until 2030 period on human requirements in aviation professional disciplines in Sri Lanka.</p> <p>Further, He added that forecasting methodology shall be undertaken for professionals of AASL and Sri Lankan Airline separately.</p>	<p>DGCA formed the special team with leadership person to accomplish this task,</p> <p>a. Leader - Mr. Anura Gallella,</p> <p>b. Mr. N Navajeevan</p>

		<p>DGCA requested to explain the studies undertaken until now in this regard.</p> <p>Mr. Navajeevan Assistant Secretary of the National committee interpreted the strategical calculation method of ICAO to progress this and explained the applicable method applicable to Sri Lanka concepts.</p> <p>In addition to above, he brought the comprehensive database that shall be used in filling the measured figures of forecasting factor.</p>	<p>c. Mr. Thivanka Weerasinghe</p> <p>The time duration for this task shall be <b><u>6 months.</u></b></p>
6.2	Creating the video clip	<p>The requirement identified to create the enthusiasm video clip to be used to highlight the NGAP past activities and its correspondences.</p>	<p>DGCA formed the special team with leadership person to accomplish this task,</p> <ol style="list-style-type: none"> <li>a. Leader - Mr. Rayhan Wannappa</li> <li>b. Prabath Kularathna</li> <li>c. Mr. Devinda Abayagunawardana,</li> <li>d. Mr. Sampath Soysa</li> </ol> <p>The time duration for this task shall be <b><u>3 months.</u></b></p>
6.3	Develop and launch the separate website for NGAP Sri Lanka	<p>DGCA noted that the unique independent website is highly required element to be designed and developed in near future which may make more accessible mode to view the NGAP concepts and its present progress.</p>	<p>DGCA formed the special team with leadership person to accomplish this task,</p> <ol style="list-style-type: none"> <li>a. Leader - Mr. N Navajeevan</li> <li>b. Mr. Prabath Kularathne</li> <li>c. Mr. Sampath Soysa</li> <li>d. Mr. Devinda Abayagunawardana,</li> <li>e. Ms. Chanika Mannawaduge</li> <li>f. Mr. G.C.G.P.Dabarera</li> </ol> <p>The time duration for this task shall be <b><u>5 months.</u></b></p>

6.4	Develop the Guideline	<p>Mr. Dabarera, National Coordinator noted that the manual of activity guideline shall assist committee members to adhere and undertake the assigned roles and responsibilities under proper guideline.</p>	<p>DGCA formed the special team with leadership person to accomplish this task,</p> <ol style="list-style-type: none"> <li>a. Leader - Mr. Malaka Dassanayake</li> <li>b. Ms. Chanika Mannawaduge</li> <li>c. Mr. Rayhan Wannappa</li> <li>d. Mr. N.Navajeevan</li> <li>e. Mr. G.C.G.P.Dabarera</li> <li>f. Mr. Sampath Soysa</li> </ol> <p>The time duration for this task shall be <b><u>3 months</u></b>.</p>
6.5	NGAP Sri Lanka Annual Work Plan 2018	<p>In addition to above, The National Committee agreed to be planed &amp; organize 03 main activities in this year.</p> <ol style="list-style-type: none"> <li><b>1. Workshop for school principals</b> – Mr. Kularathne suggested to conduct the initial workshop for selected School principals which was approved by DGCA.</li> <li><b>2. To Organized Next Generation Aviation Professionals(NGAP) Aviation Industry Jobs (AIJ) &amp; Science, Technology, Engineering &amp; Maths (STEM) outreach Programme</b></li> </ol> <p>Mr. Dabarera briefly explained about this outreach programme, that the proposed approach is to create an AIJ-STEM competition which will demonstrate aviation related jobs via a series of skits, and to expose the students to STEM via the building and flying of a slandered model airplane.</p> <p>Further Mr. Dabarera noted that the said proposal already submitted to the ICAO NGAP 09<sup>th</sup> Annual Meeting as a member in the ICAO NGAP Outreach Working Group. This proposal already in their Annual Work Plan, expecting to be held in Sri Lanka as a pilot programme by September 2018.</p> <p><b>3. First NGAP Sri Lanka Annual Conference 2018</b></p>	<p>DGCA formed the special team with leadership person to accomplish this task,</p> <ol style="list-style-type: none"> <li>a. Leader - Mr. G.C.G.P, Dabarera – Leader</li> <li>b. Mr. Rayhan Wannappa</li> <li>c. Mr. Malaka Dassanayake</li> <li>d. Mr. N. Navajeevan</li> <li>e. Mr. Prabath Kularathne</li> <li>f. Mr. Sampath Soysa</li> <li>g. Thivanka Weerasinghe</li> </ol> <p>The time duration for this task shall be <b><u>6 months</u></b>.</p>

		Mr. Dabarera briefly explain about the necessity of having this type of conference with School Students, Aviation Training Students & Aviation Professionals.	
<b>07.</b>		<b>Other Significant Issues</b>	
	Singapore methodology to develop the Aviation market in Sri Lanka	DGCA wanted to take the Singapore methodology as an example being used to development of their Aviation industry which was fully focused on conducting horizontal & vertical programme. Those were taken into join head principles with all industrial partners with planned in advance.	For your concern
<b>08.</b>	Conclusion	DGCA appreciated the efforts of NGAP Sri Lanka National committee to have brought discussion to a common forum which had been a long felt need.  DGCA highly requested to focus on follow-up monitoring on items discussed and action required mentioned in the action column in next.	For information
<b>09.</b>	Next Meeting	NGAP Sri Lanka committee members agreed to organize the next meeting on 3 <sup>rd</sup> April 2018 – 2.30 PM at CAASL new office Katunayake.	For Information